

## SCHOOL ATTENDANCE AREAS

~~SEARCH: JC-1~~

School attendance areas for each school are established by the School Board. Students shall attend the school in the attendance area in which they reside and/or to which they are assigned, unless special permission is granted by the Superintendent or ~~his~~-designee. The Superintendent will issue guidelines to govern intra-division transfers: (Regulation JC-R/JCD-R).

Changes in attendance areas shall be determined by the School Board, upon recommendation of the Superintendent based on the need to provide for the orderly administration of the schools, the competent instruction of the students, and the health, safety, best interests, and general welfare of all students.

Upon certain conditions, the Superintendent on behalf of the School Board may place restrictions limiting the assignment of elementary students to a particular school or schools based on capacity. The Superintendent will develop procedures for the orderly re-assignment of such students under a modified open enrollment plan. (Regulation JC-R/JCD-R).

### Citywide Programs

Students enrolled in a citywide Specialized Instruction program resulting from IEP Team placement are not affected by this policy.

~~The Alexandria City Public Schools offers school choice to parents and families in a variety of situations, including:~~

~~No Child Left Behind (NCLB) School Choice Option~~

~~ACPS Focus Programs Lottery for Selected Schools~~

~~Administrative Transfers (transportation not provided).~~

### Transfers Within ACPS

~~Parents may request an administrative transfer for their child/ren based on an individual family situation or need.~~

#### I. Programmatic Transfers

Parents may request a transfer for their student based on designated school programs within ACPS. Designated school programs in ACPS are the Dual –Language Program, the K-8 Program, and the Modified Calendar Program. These programs shall be primarily open to students living within the attendance zone. These schools will receive transfers from outside the attendance zone only if space is available for that year and subsequent years. Programmatic transfers are approved by the Superintendent or authorized designee. If a transfer is sought to attend a designated school program that has space to accommodate additional students, transportation services shall be provided. Any transfer that falls outside of these programs would not include transportation services.

In the event that there are fewer spaces than transfer applicants for a designated school program, a lottery will be held to determine the assignment of students. Lotteries will only be held for grade-level openings.

### Dual Language

It is expected that most students entering the dual-language program will start at kindergarten given the sequential nature of the program and its alignment with instructional program requirements. Any student seeking admission to the dual-language program during grades 1-5 will be reviewed on a case by case basis to ensure the student has had the requisite preparation and experiences to fully access and participate in the appropriate grade level dual-language curriculum.

### K-8 Schools

Elementary students attending a K-8 program have the opportunity to continue in that school through their middle school years unless they opt to attend a traditional, grades 6-8 middle school.

## II. Administrative Transfers

Parents may request an administrative transfer for their child(ren) based on exceptional student situations. An administrative transfer is the movement of a student from one school to another, based on a parent/guardian request and designated administrator approval, that a student would benefit from a change in educational settings due to safety, health, or a temporary housing change. Administrative transfers are approved by the Superintendent or authorized designee. Transportation is not provided for parent/guardian-requested administrative transfers.

## **Students Who Leave ACPS Schools During the School Year**

### I. Moves Within the School Division

A student who attends any ACPS school and whose family moves into another **ACPS** attendance zone after the school year begins will have the option of remaining in his/her **original** placement for the duration of **that** school year **only** via administrative transfer. Transportation will not be provided.

### II. Moves to Other School Divisions

A fifth-grade student who attends an ACPS school and whose family moves to another school division during the fourth quarter will have the option of remaining in his/her current placement for the duration of the school year via administrative transfer. Further, a twelfth-grade student who attends an ACPS school and whose family moves to another school division after the second quarter will also have the option of remaining in his/her current

placement for the duration of the school year. These exceptions are subject to the student remaining in good standing for behavior, attendance and academics. Transportation will not be provided.

~~Upon certain conditions, the Superintendent on behalf of the School Board may place restrictions limiting the assignment of elementary students to a particular school or schools. The Superintendent will develop procedures for the orderly re-assignment of such students under a modified open enrollment plan. (JCD Modified Open Enrollment Plan and JCD-R).~~

This policy ~~shall~~may be reviewed annually by the School Board.

Adopted: December 5, 1996  
Amended: June 15, 2004  
Amended: July 1, 2005  
Amended: March 11, 2010

Amended:

Legal Refs.: Code of Virginia, 1950 as amended, §§ 22.1-78, 22.1-79

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| Cross Refs.: | <u>IHB</u>        | <u>Class Size</u>  |
|              | <u>IHB-R</u>      | <u>Regulations Pertaining to Class Size</u>  |
|              | JCA               | Transfers by Student Victims of Crime  |
|              | JCB               | Transfers by Students in Persistently Dangerous Schools                              |
|              | <del>JCC</del>    | <del>School Choice for Students Enrolled in Schools Identified for Improvement</del> |
|              | JCD               | Modified Open Enrollment for Elementary Schools                                      |
|              | <u>JC-R/JCD-R</u> | <u>Regulations Governing ACPS Student Placement Options</u>                          |